



An Australian Government Initiative



Regional
Development
Australia

IPSWICH & WEST MORETON

Committee member application

Application for membership of the Regional Development Australia
Ipswich & West Moreton (RDAIWM) Committee.

Complete all relevant fields. Questions marked * are mandatory.
Provide a statement of up to 250 words for each selection criterion.
Complete the referees, consent and private interests sections.

01 Personal details

Title *

Full first name *

Last name *

Post nominal (e.g. OAM, AM, AO)

Date of birth

Continue with your personal and contact details on the next page.

Local people creating local opportunities rda.gov.au

Personal and contact details

Gender

☐ Female

☐ Male

☐ Indeterminate

☐ Prefer not to disclose

Do you identify yourself as a First Nations Australian?

☐ Yes

☐ No

☐ Prefer not to disclose

Do you identify yourself as a person with disability?

☐ Yes

☐ No

Were you born in Australia?

☐ Yes

☐ No

☐ Prefer not to disclose

Do you speak a language other than English at home?

☐ Yes

☐ No

If yes, language(s) other than English spoken at home

Residential address - Street/Road/RMB/RSD

Suburb/Town

State

Postcode

Postal address (if different) - Street/Road/RMB/RSD/PO Box

Suburb/Town

State

Postcode

Employment and experience

Home phone

Business phone

Mobile phone

Email *

LinkedIn profile (if available)

Current employment status

☐ Student

☐ Part time employment

☐ Casual employment

☐ Self employed

☐ Retired

☐ Unemployed

If employed - Position

Employer

If self-employed - Business/company name and ABN/ACN

Which RDA Committee are you applying for? *

Are you a current Chair/Deputy Chair/member of an RDA Committee? *

☐ No

☐ Chair

☐ Deputy Chair

☐ Committee Member

If yes, name of RDA Committee

Boards and local government

Current Board memberships - Name of organisation and position held

Do you have local government experience?

☐ Yes ☐ No

If yes, please state your role

☐ Elected representative ☐ Local government employee

Name of local government

How did you find out about applying for an RDA Committee? (You may select more than one)

- | | |
|--|---|
| ☐ Print media | ☐ Other electronic media |
| ☐ Local RDA advertising | ☐ Referral by Local Government |
| ☐ Referral by RDA | ☐ Referral by friend or relative |
| ☐ Other | |

Please specify print media or other source

A successful applicant will have experience and capability in leading organisations, and can demonstrate an understanding of the governance and performance management principles that apply. They will be familiar with the types of governance processes required to manage an organisation, board or committee and have leadership experience.

Your statement

A successful applicant has most likely had experience in actively leading high performing organisations that have had success in achieving outcomes in a difficult and complex environment.

Your statement

To be successful an applicant will have demonstrated experience managing a broad range of stakeholders to achieve successful outcomes.

Your statement

A successful applicant has most likely had experience representing either their region, business and/or industry. They can demonstrate they understand the complexities in representing a diverse group such as a region, business and/or industry. They will be able to demonstrate a track record of collaborating with integrity, transparency, respect and accountability.

Your statement

To be successful, the applicant will be experienced in fostering successful and respectful relationships with diverse communities, especially First Nations people, and supporting gender equality opportunities.

Your statement

Referees and privacy

Details for two referees are required. Please note that we may not contact both referees.

Referee 1

Name *

Relationship to applicant *

Phone *

Email

Written report
included? *

☐ Yes

☐ No

Referee 2

Name *

Relationship to applicant *

Phone *

Email

Written report
included? *

☐ Yes

☐ No

Privacy notice

The privacy notice is on the next page. Please read it before completing your consent and declaration.

* Denotes a mandatory question.

Privacy and consent

Privacy notice

The Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department) and RDA Committees collect personal information through the RDA Committee member application form for the purposes of processing applications to join an RDA Committee, in accordance with the Privacy Act 1988.

The Department may/will disclose information to relevant Ministers, state and/or territory departments and, in some cases, relevant local government associations for the purposes of considering applications by an RDA Committee. All information will be stored securely and if you do not provide the information requested your application possibly may not proceed.

The Department's privacy policy contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the Department. The Privacy Officer can be contacted on (02) 6274 6495 or by email: privacy@infrastructure.gov.au.

Consent and declaration

Responses to all consent and declaration items are mandatory. Tick one response for each item. Where you do not consent, provide reasons in the comment field on page 14.

		I consent	I do not consent
A	I consent to the Department and RDA Ipswich & West Moreton securely storing my name and contact details provided above for the purpose of considering my application.	☐	☐
B	I consent to RDA Ipswich & West Moreton providing my name or content of this form to the relevant Ministers, state or territory departments, and the relevant Local Government Associations or their representative for the purpose of considering my application.	☐	☐

Consent continued

All responses are mandatory. Tick one response for each item.

		I consent	I do not consent
C	I consent to RDA Ipswich & West Moreton or its agent seeking further information relating to my good character as outlined in the RDA Code of Conduct and Ethics, including, but not limited to, collecting information relating to (i) to (vii) below:	☐	☐
(i)	my financial circumstances including whether I currently am, or ever have been, bankrupt;	☐	☐
(ii)	criminal proceedings that I may be or have been the subject of;	☐	☐
(iii)	any current or past convictions for a criminal or civil offence against me except in relation to a conviction that is spent under Part VIIC of the Crimes Act 1914;	☐	☐
(iv)	any inquiries in relation to me by a professional association, corporate regulatory agency or consumer organisation;	☐	☐
(v)	any investigations in relation to me by a Department or Agency of the Commonwealth or a state or territory of Australia;	☐	☐
(vi)	any terminations of employment or complaints investigations against me which were the result of a disciplinary or misconduct issue	☐	☐
(vii)	my eligibility to hold a Director's position with an entity regulated by the Australian Prudential Regulation Authority or pursuant to the provisions of the Corporations Act 2001 including information in relation to whether I have previously been disqualified from holding such a directorship.	☐	☐

Appointment and declaration

Comment on reasons for not consenting to any items

If appointed to an RDA Committee

All responses are mandatory. Tick each box to indicate consent, agreement or certification.

- D

I consent to the Department and the RDA Committee publishing my name and other relevant background information as provided above on their website in the context of my role on the RDA Committee.

☐
- E

I understand that by publishing my name on the Department's and RDA Committee's website, the Department or Committee has no control over its subsequent use and disclosure.

☐
- F

I consent to the Department and RDA Committee publishing my name as provided above in promotional documents including brochures produced by the Department or state and territory government agencies responsible for regional development in the context of my role on the RDA Committee.

☐
- G

I consent to the Department and the RDA Committee sharing my name and contact details as provided above with other Australian Government, state and territory government agencies, relevant Local Government Associations and other relevant Regional Development Australia Committee members in the context of my role on the RDA Committee.

☐
- H

I agree to abide by the RDA Code of Conduct and Ethics.

☐
- I

I certify that all of the above information provided by me in this form is true and correct.

☐

Signature (by email or scanned)

Date

Note: Submitting this form from your email address will be taken as your 'electronic' signature OR you may also include a scanned signature.

Private interests declaration

Name *

RDA Committee *

Responses to all items in this section are mandatory.

Please answer the following questions by ticking the reply that applies to your personal circumstances.

If you answer 'yes' to any question, please provide details on the details page at the end of this form. Please note that answering 'yes' to any question does not necessarily preclude you from being appointed.

Your response will be treated as confidential and will only be used for purposes connected with this proposed appointment. Note: Processing of your application will be delayed if details are not provided with this form.

- 1** Do you have any disclosable criminal convictions, i.e. convictions as an adult that form part of your criminal history other than those protected by the Spent Convictions Scheme (see VIIC of the Crimes Act 1914)?

☐ Yes☐ No

- 2** Are you, or have you been, the respondent or defendant in any civil or criminal court action (including as a company director or other office holder)?

☐ Yes☐ No

- 3a** Have you ever been declared bankrupt, entered into a debt agreement under Part IX of the Bankruptcy Act 1996 (the Bankruptcy Act) or entered into a personal insolvency agreement under Part X of the Bankruptcy Act?

☐ Yes☐ No

Private interests continued

- 3b** If you are in a partnership, have any of your partners ever been declared bankrupt, entered into a debt agreement under Part IX of the Bankruptcy Act or entered into a personal insolvency agreement under Part X of the Bankruptcy Act?

☐ Yes☐ No☐ N/A

- 4** Has any business or commercial enterprise for which you, or if applicable your partner(s), have had responsibility ever gone into receivership or a similar scheme or arrangement?

☐ Yes☐ No

- 5** During the last 10 years have you, or if applicable your partner(s), been the subject of a court order in connection with monies owing to another party?

☐ Yes☐ No

- 6** Have you ever been summonsed or charged concerning non-payment of tax or outstanding tax debts, investigated for tax evasion or defaults, or negotiated with the Australian Taxation Office over outstanding debts?

☐ Yes☐ No

- 7** Have you ever been the subject of a complaint to a professional body which has been substantiated, or is currently under investigation?

☐ Yes☐ No

- 8** Have you ever been dismissed from employment because of a discipline or misconduct issue?

☐ Yes☐ No

Private interests continued

- 9** Do you or your immediate family have any financial interest in any company or business, or are you or your immediate family employed or engaged by any company or business, which might have dealings with, or an interest in the decisions of, the office to which you may be appointed? If yes, include advice in the details section below on how this conflict of interest would be managed.

☐ Yes☐ No

- 10** Are you a lobbyist registered on the Australian Government's Lobbyists Register or the register of a state or territory?

☐ Yes☐ No

- 11** Is there any other information which could be relevant to your suitability for the proposed appointment?

☐ Yes☐ No

Private interests details

If you answered 'yes' to any question in the Private Interests Declaration, please provide relevant details here: Include the question number with each response.

Private interests assurance

Private interests details continued

Assurance

I advise that to the best of my knowledge my private, business and financial interests, including taxation affairs, would not conflict with my public duties or otherwise cause embarrassment to myself or to the Government during my term of appointment. I also undertake to advise the responsible Minister and the Chair of the RDA Committee should a situation arise in the future which might cause conflict of interest with my responsibilities under this appointment.

I declare that the information provided in this Private Interest Declaration statement is true and correct. I am authorised to make this declaration.

Full name / signature

Date

Note: Submitting this form from your email address will be taken as your 'electronic' signature OR you may also include a scanned signature.